



Commission on Aging

**Thomas Pettit, Director**  
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Minutes of a meeting of February 19, 2020

**Roscommon County Commission Aging, a Non-Profit Corporation**

Meeting place: Administrative offices, Prudenville, Michigan

Meeting called to order at 1:00PM by Dan Fishel, Chairman, asking that all cell phones be turned off or silenced.

**Pledge of Allegiance** said by all attending.

**Mission Statement** read by Tom Pettit, Director

**Roll Call:** present: Chuck Corwin, Maddie Hiller, Kim Warner, Dan Fishel, Marc Milburn, Kathy Jernigan, Al Schultz, John Sutter. Member's absent- Deb Cooley (resigned)

Member excused- none

Guests-see attached list. Jim Deamud, attorney, many staff members and Guest Speaker.

**1) Approval of agenda** made with adding Codes of Ethics to agenda by Kathy Jernigan and 2nd by Al Schultz. Passed.

**2) Minutes of January 15, 2020** reviewed, corrections made. Motion made by Kathy approved and 2<sup>nd</sup> by Chuck. Passed

**3) Introduction of Guest:** Rebecca Yuncker, Northern MI Children's Assessment Center. She explained the services that are available to the families. She also read a letter from one of the mothers that expressed her gratitude for their services.

**4) Public Comment:** Shelia Englehardt, RCCOA Programs Coordinator made a statement to the Board and all members of the audience explaining the harm that could happen to the Agency regarding remarks that have been happening at the centers and in the community.

**5) Correspondence received:** Letter from Debra Cooley resigning from the Board. Chuck made the motion to accept and Kathy 2<sup>nd</sup>. All members in favor. Senior Advisory Board will appoint and report back to Board. Letter from Northern MI Children's Assessment Center for donation From the Roscommon Advisory Board of \$300.00 used for purchasing gas cards and counseling for families and for grandparents to assist in Christmas holidays.

**6) Financial report** for January was presented by Tom Pettit, which reflected beginning Balance of \$200,543.06 an income of \$559,923.27 leaving an ending balance of \$527,881.64. Balance of Loan: \$450,000.00.

**7) Director's Report** Director explained what the new Annex will be used for and explained all the new programs that will be forthcoming. Agency will be closed March 17<sup>th</sup> for employee training and Corn Beef luncheon will be served next day. Director made a statement of the Employee concern regarding the treatment of employees that were discharged. All steps were taken in fairness before this happened. He indicated issues we are facing as a Board and provided the grant allocation indicating our county received the most grants based on the services we provide for our Seniors in the community. He reminded the board of the recent 93.3% satisfaction survey was done by Home Services and had the Home Services staff stand up at the meeting to be recognized by all. Chuck Corwin stated how well we are serving the senior community and their needs. January report was approved as read, along with the In-

Accepted and Approved May 20, 2020

Home Services and Nutrition reports. Al Schultz made the motion and 2<sup>nd</sup> by Kathy Jernigan.  
Passed

**8) Country Commissioners's Report** – Marc Milburn made a statement of how well we are doing with our Seniors and called it a Labor of Love.

**9) Region 9 AAA Advisory Report-** Report made by Chuck that Save the Date April 24, 2020 for Caregiver Empowerment and Wellness Conference and May 12, 2020 for Older Michiganian's Day. The Guest Speaker has vital information for those in our area that need help in food, housing, home buyer education and many other services. The information will be available in all centers. Age limit 60 and older.

**10) Old Business:** none

**11) New Business:** Bank Signatures need new cards with all Executive Board including Director Tom Pettit, Maddie Hiller, Kim Warner, Dan Fishel and Kathy Jernigan. Motion was made to delete any signatures from the old bank cards and add new Executive board members including Director to the new signatures. Copy of the minutes need to be presented when this is being done at the Bank. Chuck made the motion for both and it was 2<sup>nd</sup> by Al Schultz. Passed.

Director's Annual Performance Review slated for April Meeting.

Date for review of COA by-laws for discussion after next meeting by Executive Board. Bring to March Meeting with suggestions. Public may comment but it is up to Board to have these available to the public when completed. These need to be signed when completed and if amended need date that they were done. John Sutter will attend with Kathy rescinded from the meeting. Jim Deamud will also be attending meeting.

COA Board Policies – Discussion item delay to new Bylaws being passed.

Adoption/Use of COA Meeting. Dan showed copy of what Village presents at their meetings showing consent agenda.

Laptop Computer for Board Secretary Suggested by Don Fishel. No board vote is needed.

Special table for meeting guests and others not on the COA Board. Dan suggested for the attorney or special guests to keep in one place for the meeting.

Deadlines and date: Top priority to get Code of Ethics done and next meeting it will be presented.

**12) Center Activities:** St. Helen Center reported, Roscommon Center and Houghton Lake Center seeing new people coming to the Senior Centers. (8) new at HL Center and steady influx as well as Roscommon Center and reminder that posting on FB the picture is not permitted unless permission given by them. Food is always great.

**13) Public comment-** Comment made that this meeting was very uncomfortable for a member of audience and he is unhappy with the administration.

Another member wanted to know if she could do background checks for the centers. Sheila made statement of anyone checking on public site that it could result in an offense.

**Motion to adjourn** at 2:47 PM Al Schultz made the motion and supported by Chuck.

**Next meeting is March 18, 2020, at the Houghton Lake Center.**

Respectfully submitted,  
Maddie Hiller  
Secretary