



Commission on Aging

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Minutes of a meeting of October 21, 2020

Roscommon County Commission Aging, a Non-Profit Corporation

Meeting place: Administrative offices, Prudenville, Michigan

Meeting called order at 1:06PM by Dan Fishel, Chairman,

Pledge of Allegiance said by all attending.

Roll Call Date: 10/21/2020 present: Chuck Corwin, Maddie Hiller, Dan Fishel, Marc Milburn, Al Schultz, Kathy Jernigan Kim Warner.

Member's absent- John Sutter

Member excused-

Guests-see attached list. Jim Deamud

Mission Statement: Read by Dan Fishel

- 1) **Approval of agenda** Al made the motion and was seconded by Marc. Motion passed.
- 2) **Approval of Consent Agenda:** Kim made motion to accept, Chuck seconded. Voted all in favor.
- 3) **Public Comment:** Emil had inquiries about financial report to the public, transparency, and the Open Meetings Act.
- 4) **Directors Report:** On 10/5 Kitchen operations at the centers are having hot meals (5 days a week and frozen on weekends) to be delivered. Congregate meals orders must to be called in by Thursday of each week so that a correct order will go in on Monday. Dan Smith will be attending November meeting with our Annual Audit report. PPE Grant of \$52,000 was awarded to us for personal equipment such as masks, gloves, shields and hand sanitizer. Dana Clayton has been certified as Senior Advisor and can add services working with other agencies to meet the needs that we cannot provide for our clients. One employee tests positive for COVID but did not have contact with employees or clients, agency was given guide lines from the District Health Dept and they were followed. Agency given ASA Award Grant for 2021, Tom and Vivian working on budget and will be available to the Board for review and approval at the November meeting. Agency is working to hire 3 Direct Care Workers through MI Works, HL Resorter but applications are coming in slowly so will advertise in the Voice next week. Even though we are down 3 workers, our staff has been working to keep our clients on schedule and there is no waiting list. Dan asked Tom to clarify how to order the hot meals and it was explained to order by Thursday of each week so correct food order will go in on Monday, same as signing up at the Centers before COVID happened.
- 5) **Correspondence:** Serenity Day Lodge assessment went well with no citations given. On Congregate and HDM assessments the only items cited was in administrative paper work and this will be corrected. Day Lodge has had 1-2 guests during the week.
- 6) **Country Commissioner's Report:** Marc said as an Agency we should have more transparency for the public and move forward.
- 7) **Region 9 Advisory Committee Report:** Chuck reported that two insurance agents presented the new no faults laws and told everyone to be protected to discuss this

with your agent. When you decrease your limits you are taking a chance not to have all the benefits that you might need. Jim Demaud and Kim Warner made comments that choosing the right limits can help when family is living in assisted homes and need extensive services. Chuck said that our federal grants are determined by the Census and was hoping that everyone filled one out. The \$2.00 deadline for Direct caregivers was extended to December state wide. Nursing homes are still limited to having no visitors and can only be done through the window since they are so fragile. Medicare enrollment is starting in November and ends December 7th so now is the time to review what you have and our Medicare advisor Jan Williamson can assist you in these decisions, you can make appointment by calling the COA to schedule. Chuck attended meeting where it was brought up about the Sex Offenders Law and this needs to be looked at every 3 years but our agency does it yearly.

8) Program Committee: On hold due to COVID

9) **Old Business: By Laws:** On Hold until Code of Ethics are finished and signed.

10) **New Business:** Acceptance of Tracy Constance as H.L. appointee to the Board. Chuck made the motion to accept Tracy and Kim seconded. **Roll call** vote was done with one Board Member abstaining Dan Fishel to conflict of interest since he has worked for them, all other Board members in favor and motion passed. Board discussed Code of Ethics and found wording needed to be changed as follows: **I will not speak for, or on behalf of, the Roscommon County Commission on Aging unless specifically requested of me by the Board of Directors, Chairman of the Board or the Executive Director of the COA.** A motion was made to change the wording as above stated by Kathy and seconded by Chuck. This will be the first reading of the Oath of Office for the public and a **Roll call** vote was cast and all Board members were in agreement. These will be retyped and presented at a Special Meeting to be called by the Chairman of the Board. Second reading will be in November.

11) Kathy asked that Public Comment be limited to 3 minutes and not 5 minutes that was suggested by Marc. This was discussed by Board members and a Motion was made by Kathy and seconded by Kim to keep Public comments to 3 minutes. A **Roll call** vote was called by secretary and all Board Members were in agreement.

12) **Public comment** -Emil had questions on the hot meal program, public comment limited time and asked about meeting that Chuck attended about new regulations for sex offenders. Johanna asked Board to be more assertive in their decisions for the benefit of the Seniors. Chuck asked to talk to Jamie at the Senators' office who was on Zoom for our meeting. He said that he has emailed and called twice talking to staff about the schedule for the **County's** Coffee Hour. Jamie stated that some workers are working at home and office has been in turmoil with all the restrictions that the Governor has made on group gatherings. He apologized for not knowing of these calls or answering any emails and will get in touch with Chuck when these will be scheduled.

13) Jim Deamud asked that the meeting be adjourned so that Board members can go into Executive Session follow up from last meeting. Motion made by Kathy and seconded by Kim at 2:10pm. **Roll call** vote was taken and all Board members agreed. Board members moved to another room for continued discussion and for privacy. No decisions made and Meeting closed at 2:50pm.

14) Board Meeting reopened at 2:51pm and Dan asked for adjournment. A motion was made by Al Schultz to adjourn and Tracy seconded the motion. A vote was taken and all members in agreement.

Motion to adjourn at 2:52 PM,

Next meeting is November 18, 2020 at 1:00PM by Zoom Conference. Dan will post the meeting date for the public. Other notice will be posted on ROCCA website.

Respectfully submitted,
Maddie Hiller

Approved & Accepted Nov 18, 2020 (With Corrections)