

The Roscommon County Commission on Aging

Nov. 20, 2019, Meeting Minutes

Held at the Commission on Aging Headquarters
M-18, Prudenville, Michigan

Called to order at 1:00 p.m. by Board Vice Chair Kathy Jernigan

Roll Call: Members present: Kim Warner, John Sutter Dan Fishel, Maddie Hiller, Marilyn Allison, Kathy Jernigan, Al Schultz. Members Absent: Chuck Corwin , Marc Milburn.

Members of staff present: Debra Looney, Heather Emerick, Serenity Day Lodge; Sheila Englehardt. Absent: Tom Pettit, Director.

Public Guests: Emil Bellenbaum, Debbie. Cooley, Jim Ceaigle, Marguerite McCarrick, Beth Krzystan, Peggy Pyonter, Nilah Mason, Kate Durham, Dan Smith, Auditor, Smith & Associates.

The pledge of allegiance to the flag was recited by all.

Mission Statement was read by Kathy Jernigan

Approval of Agenda: Dan Fishel asked that 8 items be added to the agenda: 1. Meals on wheels delivery situation vs. buying a bus. 2. Roscommon Center manager situation. 3. Handicap parking signs for Houghton Lake. 4. Directional sign for Roscommon Center. 5. Houghton Lake Center furniture replacement. 6. Meeting tables set up and other activities during COA meetings. 7. Storage Barn. 8. Center snow plowing this year.

Al Schultz made motion to approve the agenda, seconded by Kim Warner. The motion was approved

Approval of minutes from Oct. 16 COA meeting: Maddie Hiller made a motion to approve the minutes, second by Al Schultz with the correction that John Sutter was not absent from that meeting. Motion approved.

Introduction of Guests:

Dan Smith presented a positive report on our annual audit, which his firm of Smith and Associates, conducted. He did comment that we should have some cross training in our finance/accounting department so that someone is trained to take Vivian's place due to her absence from a possible illness or an emergency.

All Schultz made a motion, seconded by Kim Warner to accept the audit. The motion was approved by a vote of the board.

Heather Emerick gave a talk on the Serenity Day Lodge. She said there are about nine persons enrolled who come to the lodge. She said there is a capacity per day right now of about 13, but we really don't have a maximum limit. She said Region 9 inspects the lodge on a regular basis and we have gotten all positive inspections. Debra Looney said there are area volunteers who come to the lodge to entertain the guests with music, make crafts and cookies. She said there is a public open house planed for Dec. 11 in the late afternoon, early evening up to 7 p.m.

Public Comment:

Nilah Mason said she was concerned about the Roscommon Center manager being transferred to Houghton Lake. Sheila Englehardt said that this was a decision of the supervisors and not the director. **A Houghton Lake woman** said Houghton Lake Center is short handed. Sheila Englehardt responded that there is no expectation of not having a manager there and it is in the best interest of the agency to have managers.

Correspondence: None

At this point Kim Warner left the meeting due to a family medical emergency. She did not return.

Because of the director's absence, **Kathy Jernigan read the director's written Financial Report, the Directors Report and the In Home Services Report.**

Al Schultz made a motion, seconded by Marilyn Allison to accept/approve the three reports and place them on file. All board members voted in favor.

County Commissioner's Report. No Report

Region 9 Advisory Committee Report. Maddie Hiller gave the report

Personnel. Dan Fishel stated that he is still continuing with his attempt to set up a training class early to mid January on Roberts Rules of Order and the Open Meetings Act with MSU through the County Extension Office.

Old Business: Dan Fishel for discussion only said he supports buying new furniture for the Houghton Lake Center lounge that was discussed at the last meeting. Fishel also asked about the handicap parking signs for the Houghton Lake Center that Ralph Stephan had requested in April and also the directional sign for the Roscommon Center that had been requested in May. He asked about the status of our COA building a storage barn and also who was doing the snow plowing this year.

BUS PURCHASE - Al Schultz made a motion to purchase a 2019 Starcraft bus from Creative Bus Sales for \$64,000.00, that included a trade in of our old bus., Second by John Sutter. Dan Fishel said he was not opposed to a bus, but thought the money should be spent on small vans to be used for meals on wheels.

A roll Call vote was held: Maddie Hiller, Marilyn Allison, Kathy Jernigan, John Sutter and Al Schultz voted Yes. Dan Fishel voted No. Chuck Corwin, Kim Warner and Marc Milburn were absent. **The motion carried**

New Business

Marilyn Allison stated that the board needs microphones to help us hear.

Center Activities: The three board members from each center gave brief reports of recent and future activities relating to the season.

Public Comment. A question was asked about how one could get appointed to the county COA board.

Meeting adjourned on a motion by Al Schultz and 2nd by Marilyn Allison at 2:26 p.m.

Minutes taken by Dan Fishel, board secretary

