



Commission on Aging

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Roscommon County Commission on Aging  
Special Meeting  
September 17, 2021

Meeting call to Order at 12:34 pm by Chair Kim Warner.

Pledge of Allegiance said by all attending the meeting.

Roll Call Vote: Chuck Corwin, Al Schultz, Marc Milburn, Roberta Kary, Tracy Constance, Maddie Hiller, Dan Fishel and Kim Warner.

Absent: Kathy Jernigan

Guests: Betty Kimble, Mary Fry, and list available for review.

Reading of Mission Statement by Kim Warner, Chair.

Interview of Betty Kimble: Betty requested closed session for her interview.

At 12:42 pm to close session. Motion made by M. Milburn and supported by T. Constance. Roll Call Vote: Chuck Corwin, Al Schultz, Marc Milburn, Roberta Kary, Tracy Constance, Maddie Hiller, Dan Fishel and Kim Warner.

Betty informed Board members of the daily operations of how she is handling the Interim Director and Executive Assistant. She said the most important item is to hire a Nutrition Coordinator to take over all the ordering of the food, keeping track of the menu calendar according to NEMSCA guidelines, liquid nutrition and overall seeing of the centers for this. She said when ordering food items there is a shortage on certain items, and these must be looked at and replaced within the guidelines. She has been attending County Commissioners millage meetings to revise and have this contract signed by the Board. She has not had the privilege to visit the Centers yet with all this going on but plans to in the future. She did attend the picnics that were arranged and talked to the Seniors when our sites would be opening and the rules that the AASA/NEMSCA rules must be followed before they can be opened full time. She had many ideas to arrange meetings with the coordinators to keep staff up to date since they would not be able to attend all at once. She asked the Board for their expectations and in return would like their cooperation at 100% if she was hired to be Executive Director.

Motion to open meeting at 1:15 pm by R. Kary supported by C. Corwin. Roll Call Vote: Chuck Corwin, Al Schultz, Marc Milburn, Roberta Kary, Tracy Constance, Maddie Hiller, Dan Fishel and Kim Warner.

Interview of Mary Fry: Mary said that an open meeting would be fine and answered many questions of the Board as well asking questions that she needed answers to regarding her position and the Centers. Interview was conducted and Board was ready to go into closed meeting for discussion.

Motion was made to close at 1:43 pm by C. Corwin supported by R. Kary. Roll Call Vote: Chuck Corwin, Al Schultz, Marc Milburn, Roberta Kary, Tracy Constance, Maddie Hiller, Dan Fishel and Kim Warner to discuss the interviews. Motion to open meeting at 1:54 pm made by R. Kary supported by M. Milburn. Roll call vote; Chuck Corwin, Al Schultz, Marc Milburn, Roberta Kary, Tracy Constance, Maddie Hiller, Dan Fishel and Kim Warner.

Public Comment: No comments made.

Public vote to select the new Executive Director was taken. it was decided to take the vote by putting Board members' names on a piece of paper and when called, to voice your oral vote for the Executive Director. Vote taken by Board Members was 6-2 with Mary Fry being selected for the position.

**1<sup>st</sup> Motion:** The decision to hire Mary Fry as Executive Director of the Roscommon County Commission on Aging contingent on Background Check and Drug testing. Employment to start on October 6, 2021. Motion made by D. Fishel with support from C. Corwin. Roll Call Vote: Chuck Corwin, Al Schultz, Marc Milburn, Roberta Kary, Tracy Constance, Maddie Hiller, Dan Fishel and Kim Warner.

**2<sup>nd</sup> Motion:** Betty Kimble will continue as Interim Director to assist in training Mary Fry as Executive Director in the daily operations and will continue with her present pay until October 31, 2021. Betty will remain as her Executive Assistant with her pay being adjusted.

Motion made by M. Milburn support by R. Kary. Roll Call Vote: Chuck Corwin, Al Schultz, Marc Milburn, Roberta Kary, Tracy Constance, Maddie Hiller, Dan Fishel and Kim Warner.

Announcement of Executive Director Mary Fry.

Betty asked to address the Board and expressed her appreciation for their vote of confidence in appointing as Interim Director. Board members commented on the great job that Betty has done as Interim Director.

Adjourn: M. Milburn so moved for adjournment supported by D. Fishel. Meeting adjourned at 2:12 pm.

Respectfully Submitted,

Madeline (Maddie) Hiller