



Commission on Aging

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**Roscommon County Commission on Aging
Board of Directors Meeting
February 16, 2022**

Meeting called to order: Chair Tracy Constance at 1:00 pm

Pledge of Allegiance: All attending

Roll Call: Tracy Constance, Roberta Kary, Madeline Hiller, Al Schultz, Kim Warner, Chuck Corwin, Marc Milburn, Peggy Poynter and Patty Bone. Mary Fry, Executive Director.

Excused Absence: None

Intro of Guest: David Husak, Future Energy Solutions

Reading of Mission Statement: Tracy Constance

Approval of Agenda: A motion made by Chuck Corwin and supported by Al Schultz. Motion carried.

Approval of Consent Agenda: A motion made by Al Schultz and supported by Roberta Kary. Motion carried.

Public Comment: None

Presentation: David Husak from Future Energy Solutions. David presented us with hard copy evaluations of the St. Helen site. Many questions from the Board and answers from David Husak. Tracy asked if their company should be on our insurance policy as a rider if anything happens to one of our sites with damages from fire or other causes and David said he would find out because he did not know. Roberta had questions regarding financial gain for company at 75/25% and could this be re-evaluated and changed so we could get a better percentage. David said this is the only way that contracts are drawn up. Coming in late from Florida to the meeting was Wayne Burrell, Vice President of Sales. He along with David was answering and explaining the process to the Board. Presentation lasted over an hour, and this was put on hold until we receive Consumers Energy evaluation that was going to be done this week. Both presentations will be addressed at next Board meeting if it is available. Decision pending until Board looks at both plans.

Meeting recessed at 2:18 back in session at 2:26pm by Board Chair Tracy.

Directors Team Report: Mary Fry highlighted the reports that were in our packet. She reminded us to look at Website since many changes are being made. New section called "Hot Off the Press" showing latest happening at the Commission. Mary said she would like to do an update on all the Directors with their bio/picture on Website at a future date.

By-Laws Committee Report: Given by Roberta Kary. She asked if we wanted the By-Laws read at the meeting today.

Motion made by Chuck Corwin and supported by Al Schultz. Roll call vote taken with 2 Yes and 7 No. Motion was passed to suspend reading of Draft By-Laws.

Roberta asked that Board members go over the By-Laws so this can be discussed at next meeting, changed if needed and voted upon for approval.

Kim stated that she and Emil have questions regarding the by-laws. Roberta told Kim to bring her questions to the next board meeting since she was a member of the committee and Board member, but Emil is not.

Review and Approve 2021-2022 Financial Budget: Mary explained the Financial Budget to the Board and asked if any questions need to be explained. A motion was made by Marc Milburn to accept 2021-2022 Financial Budget Report as presented, Patty Bone in support. Roll call vote was taken and passed.

January Financials: December beginning balance: \$317,218.99. Ending January balance: \$639,812.67.

Updated Employee Handbook: Mary asked if anyone had questions since Handbook was given out last month for Board member review. Motion was made by Roberta Kary to accept new Employee Handbook as written and supported by Kim Warner. Motion passed.

Future Energy Solutions proposal and Consumers Power proposal: Both on hold until proposals are in and reviewed by Board at next meeting.

County Commissioners Report: Marc had nothing to report to the Board.

Region 9 Advisory Committee Report: Chuck Corwin said he attended by Zoom and nothing was applicable to our Centers.

Bank Signature Cards: Motion was made by Roberta Kary and supported by Chuck Corwin to have Executive Board: Tracy Ellerbrock-Constance-Chair, Roberta Kary- Vice Chair, Al Schultz-Treasurer, Madeline Hiller-Secretary and Mary Fry-Executive Director as signers on all Bank Signature cards. Roll call vote taken and passed. Mary reminded them to stay after meeting to sign signature cards and support documentation.

Chase Bank has requested that the Board members come into the Bank and sign the cards that they have for us. This will be done soon.

Old Business: Mary explained that research had been done to confirm what other COA's in Northern Michigan are asking for "Suggested Donations" for meals. Documentation for review was in our packet. In addition, Gordon's provided a chart with a breakdown of the cost per meal/per center was provided. Further discussion and information will be needed to support raising the suggested donation prices for meals. Raising the price in increments was discussed. (Suggested a .50 raise from \$2.50 to \$3.00, and if needed, raising it again to \$3.50/meal.) Discussion will continue at the next Board Meeting.

Mary said that she was working on the language for the **millage renewal**, coming up in August. There was also discussion about trying to get an increase of ½ mill on the November ballot. Mary has been working with Jodie and Michelle at the County regarding the millage renewal.

New Business: None

Public Comment:

Tom Pettit informed the Board that the Houghton Lake Center has ½ the building in LED lights already and from 2015 to June 2021 no maintenance was required on replacing any of the LED lights. (These

lights are the older “Strip Lights”, not the tubes that we are looking at as replacements.) Mary will follow up.

Tom asked Mary to check with Lansing on the documentation limiting a potential increase in millage. Mary will follow up.

Tom pointed out to the Board that when he looks at the financials the NEMSCA grant funding is not included in the total figures. Mary will follow up.

Deb Looney reminded everyone about the “Soup’s On Fundraiser” this Saturday at the St. Helen Center. Question about van. Where has it been? Mary said it was taken into the shop, fixed and is available for trips.

Deb Looney said the Valentine program with “Music in the Air” was well attended by the Centers and enjoyed by all that attended.

Board Comments: Marc wanted to know when we will be switching Board meetings to the centers and was told it will be in April, May, and June.

Discussion on pool table at St. Helen Center, this table was donated to the center and the VFW would like it. Dennis Warner would like to purchase it. Ad will be placed on Facebook Market Place. If not sold, Board would like it to go to another nonprofit, like the Roscommon VFW for their use.

St. Helen Center will be starting a Bible study class for anyone that would like to attend. Check center for date and time.

Adjournment: Motion to adjourn meeting at 2:58pm by Roberta Kary with support from Kim Warner. Motion carried.

Respectfully submitted,
Madeline (Maddie) Hiller