



Commission on Aging

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**Roscommon County Commission on Aging
Board of Directors Meeting
March 16, 2022**

Meeting called to order: Chair Tracy Constance at 1:00pm

Pledge of Allegiance: All attending

Roll Call: Tracy Constance, Roberta Kary, Madeline Hiller, Al Schultz, Kim Warner, Chuck Corwin, Marc Milburn, Peggy Poynter and Mary Bone. Mary Fry, Executive Director.

Excused Absence: None

Intro of Guest: Rob Obey - Mary Fry will give "In-House LED Replacement" presentation. Ron was unavailable to attend Board Meeting due to power outage at Roscommon Center.

Reading of Mission Statement: Mary Fry

Approval of Agenda:

A motion was made by Roberta Kary to approve Agenda as presented. Supported by Al Schultz. All in Favor. Motion carried.

Approval of Consent Agenda:

A motion was made by Roberta Kary to approve the Consent Agenda. Supported by Marc Milburn. All in favor. Motion carried.

Public Comment:

Emil Bellenbaum asked the Board members to review agenda item indicating "Public Comment on Agenda Items Only", stating that he thought that this restriction was against the "Open Meetings Act". He advised the Board that public comment should include any/all questions, not limited to only those related to the agenda.

A motion was made by Roberta Kary to have "Public Comment – Agenda Items Only" maintained as stated on the agenda. Supported by Patty Bone. Roll Call – Three Yes. Seven No. Motion Failed.

Emil Bellenbaum questioned the legality of the By-Laws being approved 7 days prior to reading and voting for approval. Questioning "Can this be done when the By-Laws were not read at the

last Board meeting?” He also questioned the legality of not having two readings, 30 days apart. Roberta Kary explained to Emil Bellenbaum that at the last meeting a motion was made to suspend the reading of the By-Laws. Motion/Support were made, and Board members voted to suspend the reading. Vote for approval of the By-Laws would not take place until the majority of the Board approved the wording, after the second reading and any corrections.

Director’s Team Report:

Mary Fry informed Board that the language for the 1 mill millage renewal was preliminarily approved by Jodi Valentino, the Roscommon County Controller, however the Roscommon County Clerk - Michelle Stevenson was on vacation and would signify her opinion upon her return. Mary asked the Board to approve the language as presented, at this time, indicating a 1 mill renewal.

A motion was made by Chuck Corwin to approve the language for the 1 mill millage renewal as presented. Second by Peggy Poynter. All in favor. Motion Carried.

A health insurance provider presented several Priority Health proposals, with an Optimed Gap policy, to Mary Fry, Betty Kimble, Patty Ososki, and Tracy Ellerbrock-Constance. A Priority Health insurance package was selected for recommendation to the employees. The Priority Health package includes vision, dental and life insurance. Savings to agency is considerable, approximately \$85,000.00 annually, while maintaining coverage levels for employees.

IHS Coordinator, Sherri Lewis has asked to decrease her hours to two days per week, leaving the IHS Coordinator position open. We are currently looking for a replacement for this position. Sherri will go back to her original position as an Assessor two days a week, while training the new HIS Coordinator.

- Fifteen-minute break was requested by Tracy Constance at 1:45 pm. Second by Marc Milburn. Board supported. Meeting resumed at 2:03 pm

Discussion of proposed By-Laws, as presented by the By-Laws Committee:

Kim Warner said that she and Emil Bellenbaum have concerns regarding the approval of the By-Laws, at this time. Roberta Kary reminded Kim Warner that Emil Bellenbaum was not a member of the Board, but Kim Warner could present his concerns to be discussed by the Board.

A motion was made to suspend the reading of the proposed By-Laws. Roll Call vote: 1 Yes vote and 8 No votes, the motion failed.

By-Laws were read aloud, by Roberta Kary, Chuck Corwin, and Madeline Hiller.

After the reading, Kim Warner had questions regarding Article III, Membership, Section B. Marc Milburn asked that it be noted that Jim Deamud, Attorney for RCCOA advised the By-Laws Committee that Article III, Membership: should not be stricken from the By-Laws, nor should Article IX with the explanation in clarity.

A motion was made by Kim Warner to strike Article III (E) from the By-Laws. Second by Peggy Poynter. Roll call vote taken. Motion did not carry. Article III (E) will not be stricken from the

By-Laws. After the voting Chuck Corwin reminded Board members that Jim Deamud advised that this should be in the bylaws.

Roberta Kary asked for a motion to adapt the By-Laws Draft, drawn up by the By-Laws Committee, with typographical and formatting issues corrected and modified as outlined.

A motion was made by Chuck Corwin to proceed toward adopting the proposed By-Laws, with corrections being made to the Draft By-laws as outlined. The updated By-Laws will then be brought back to the Board for final read and approval at the April Board meeting, with RCCOA council in attendance for clarification. Second by Al Scultz. Roll call vote taken. Motion carried.

Mary Fry pointed out that the Financial Budget for 2022, that was approved at the March Board meeting, did not include the NEMSCA grant money of \$450,000.00 making it incorrect. Total available for RCCOA's operations should have read: \$2,128,369.00.

A motion was made by Al Schultz to approve the 2022 amended financial budget. Second by Chuck Corwin. Roll call vote was taken. Motion carried.

January ending balance: \$639,812.67, February ending balance, \$794,572.90, according to Controller's report.

Review of Consumers Energy Proposal: Consumer's Energy Proposal was submitted February 17, 2022. Roberta Kary, Ron Obey and Mary Fry reviewed the proposal from Consumers Energy. This proposal does not include the parking lot lighting. Mary Fry and Roberta Kary gave report to Board.

Review of "In-House" Energy Proposal: Ron Obey, RCCOA's Maintenance Coordinator, submitted a proposal for the Fluorescent Lighting to LED Lighting as an in-house project. Mary Fry reviewed proposal with Board. There were questions about liability with not having a licensed electrician doing the conversion. Mary Fry was asked to check with our insurance company about the potential liability if Mr. Obey performs the conversion. Mary Fry will check with insurance agency regarding liability and get back to the Board in April.

County Commissioners Report: Marc Milburn expressed that he had lunch at Roscommon and Houghton Lake centers and said that the lunches were delicious, and the seniors were quite pleased with the way activities were going at the Centers.

Region 9 Advisory Committee Report: Chuck Corwin attended a Region 9 Advisory Committee Meeting by Zoom and said there was no indication that our Roscommon County centers were mentioned. Next meeting will be in Alpena on 3/28 at 1:00PM.

Seniors Center Report:

Houghton Lake served 146 meals on St. Patrick's Day with Irish music played by Greg. There were a few couples that got up to dance to his music.

Roscommon Center reported that they are planning activities and will report next month.

St. Helen Center reported that they were having a St. Patrick's Day party, also.

Mary Fry attended Advisory Board meetings at each of the Centers in the past month.

Old Business: None

New Business:

Madeline Hiller went into Chase Bank to inquire about Executive Board Members that need to sign/update their signature card. She was told that RCCOA would need to make an appointment to have signatures from all the Board members, since this is only done electronically and not by paper signature anymore. Mary Fry will contact Bank Manager and follow up at next meeting on how we can do this since board members do not live locally.

Public Comment:

Emil Bellenbaum requested to be put on the agenda and was told that he could not be. He wants the reason why? He did not say what he wanted to present to the Board. Board Chair indicated that if a citizen wanted to be put on the agenda, they would need to contact her to be confirmed.

Deb Looney stated that Senior Centers are starting to get busy. She reminded everyone that they should be checking the Newsletter for new and upcoming activities and trips. Deb also updated the Board regarding the "Soup Fundraiser", which was very successful, raising \$527.00 for "Meals on Wheels". She also discussed the "Music on the Air" singing group being at all three Centers for Valentine's Day, and at the Houghton Lake Center for St. Patricks Day Celebration.

Mary Fry invited the Board to take a look at the RCCOA website. Rachel Kieft has been working diligently on making it easier to navigate, find activities, meetings, Center closures, etc., in addition to making the whole site more welcoming. Great Job Rachel!

Dennis Warner pointed out that there may be a liability issue with having the RCCOA's Maintenance team convert the florescent bulbs to LED bulbs. Mary Fry reassured the public and the Board that the proposed upgrade would be presented to our Insurance Provider to confirm liability.

Board Comments:

Roberta Kary asked to be excused from the May meeting.

April Meeting will be held at the Roscommon Center. Mary Fry indicated that it would be nice if Board Members could have lunch there before the Board Meeting so the seniors can be familiar with who they are. If attending, they would have to call and order lunch the week before.

Al Schultz thanked Roberta Kary and the By-Laws Committee for their work.

Adjournment: Motion to adjourn meeting at 3:09pm by Marc Milburn. Supported by Roberta Kary. Motion carried.

Respectfully submitted,

Madeline (Maddie) Hiller