



Mary T. Fry, Executive Director
1015 Short Dr Suite A, Prudenville, MI 48651
989.366.0205 Fax: 989.366.0136
www.rccoa.net

**Roscommon County Commission on Aging
Board of Directors Meeting
June 15, 2022**

Meeting called to order: Chairman Tracy Constance at 1:03PM

Pledge of Allegiance: All attending

Roll Call: Tracy Constance-Chair, Roberta Kary-Vice Chair, Madeline Hiller-Secretary, Al Schultz-Treasurer, Kim Warner, Chuck Corwin, Marc Milburn, Peggy Poynter.

Mary Fry – Executive Director

Excused absence: Patty Bone

Intro of Guests: Jim Deamud-Attorney

Reading of Mission Statement: Mary Fry

Approval of Agenda:

Marc Milburn made the motion to accept the agenda as presented, supported by Kim Warner. All in favor, motion carried.

Approval of Consent Agenda:

Roberta Kary made the motion to accept the Consent Agenda as presented. Supported by Al Schultz. All in favor, motion carried.

Public Comment:

Emil Bellenbaum, referring to the Open Meeting Act, questioned the time frame for the Board Meeting Minutes and Agenda being posted at the Centers in a timely manner. Proposed minutes must be made available for public inspection within 8 days after the approval. Approved minutes must be made available for public inspection within five days after the public body's approval.

Email asked for public disclosure from the Board members who are elected to the Finance Committee, Personnel Committee and Programs & Evaluation Committee at this meeting showing no conflict of interest per NEMSCA guidelines. (See Below – Disclosures Made By Board Members)

Director's Team Report:

NEMCA Grant Applications submitted for \$486,088.00.

Mary highlighted that the grant that she submitted to Roscommon County Community Foundation was approved and purchases are currently being made. This grant supports thermal bags and coolers needed for the MOW's programs.

She has been working on Marketing/Branding of a new logo, and signage for the Centers, in addition, new magnets with the logo have been ordered and are now on all RCCOA used vehicles.

New lead-in signs are being researched. Townships and Road Commission have been contacted to get specifications for size and placement.

Mary brought samples of the car magnets to show to the Board and seniors attending meeting. Mary is planning an Employee Appreciation Picnic for July 15, 2022, at Markey Park, in lieu of a Christmas party, with hot dogs, hamburger and all the picnic food. Centers will be closed that afternoons so all employees can enjoy this time of acknowledgement.

Financial Report: Ending April Balance: \$1,161,363,50 Beginning May balance \$1,071,236,14.

Board Discussion: Committee Assignments:

Finance Committee:

Chairman: Al Schultz, Treasurer

Member: Madeline Hiller

Member: Roberta Kary

Personnel Committee:

Chairman: Tracy Constance

Member: Marc Milburn

Member: Patty Bone (Tracy will notify)

Programs & Evaluation Committee:

Chairman: Tracy Constance

Member: Chuck Corwin

Member: Madeline Hiller

Disclosures Made by Board Members:

Tracy Constance-Owner AuSable-Up North Voice newspaper and Certified MI Insurance agent.

Chuck Corwin: Instructor of Matter of Balance classes and being paid by NEMSCA for this per their request. He uses this money for community members/children that are in need whether it be tennis shoes, sports equipment or a family needing tires for their car.

Kim Warner: Secretary of Roscommon Senior Center Advisory Board

Peggy Poynter: Member of Roscommon Senior Center Advisory Board
Marc Milburn: Member of Roscommon County Commissioners for over 20 years.
Board Chair, Tracy Constance acknowledged that full disclosures had been made by all board members and accepted by those attending.

Motion to accept Committee Assignments:

Motion made by Roberta Kary to accept Committee assignments as presented, supported by Chuck Corwin. All in favor, motion carried.

Nomination Committee: Per by-laws will be appointed at the October Board Meeting and presented slate of candidates to be approved at November meeting.

County Commission's Report: Marc Milburn none presented.

Region 9 Advisory Committee Report: Chuck Corwin said that Alpena Public Health did a survey and 37% of Seniors do not have public access to the Internet. They are looking into how we can accommodate the seniors that do not have internet connectivity available. He will be attending their July meeting.

Senior Center's Report:

Houghton Lake: None to report by Tracy or Madeline.

Roscommon: None to report by Kim or Peggy.

St. Helen: Roberta commented that St. Helen has been busy, and they will be helping with the Bluegill Festival, that is coming up.

Old Business:

Discussion on increasing suggested donations for meals, both home-delivered and congregate. Spread sheets provided by GFS were reviewed, indicating the increase in food costs. Additional information was provided showing that our COA has one of the lowest suggested donations, as compared to the other COA's in Region 9. Marc suggested an increase to \$3.00 and \$6.00 raising only .50 and 1.00. **Al Schultz made the motion to raise Senior's suggested donation for meals age 60 and over to \$3.50, and those 59 and under to \$6.00.** No Support. Further discussion.

Discussion: Al explained that raising the suggested donation to both by \$1.00 would avoid having to raise them again in upcoming months with the food prices increasing every day. It was further explained by Roberta that no senior will be turned away if they cannot afford the suggested donation for lunch prices. Any donation is accepted, no matter what they can afford.

Motion made by Al Schultz: Senior meals age 60 and over will be raised to \$3.50 and those 59 and under will be raised to \$6.00. This price increase will take effect on July 5, 2022, with notice given in the Houghton Lake Resorter, July RCCOA Newsletter, public notices in all the Centers as well as on Facebook and the RCCOA website. Chuck Corwin in support. Roll call: (2) votes no, (6) votes yes. Motion carried.

Again, it was announced: No senior would be denied a meal if they cannot afford the suggested donation price increase.

Public Comment:

Ralph Stephan mentioned that County Road Commission signage, next to the parking lot entry needs to be removed and/or placed in different spot before an accident happens. Line of sight when exiting the parking lot is obstructed. He also pointed out a safety issue in front parking lot where the asphalt and sidewalk are separating and causing holes. When using a walker, a cane, or a wheelchair they are getting stuck in the holes, making it a safety issue. Seniors can lose their balance and fall injuring themselves. Mary Fry asked Ralph to stay after and show her where this is happening in the parking lot/entrance/sidewalk.

Deb Looney apologized for not having her report on the Activities for the Director's Team Report. She was on a trip for 5 days in Kentucky with the Seniors. Trip was enjoyed by all with no one getting lost in the busy shuffle. She mentioned other trips coming up and hoping more Seniors will sign up. Deb mentioned that numbers are increasing at the Centers and new seniors are signing up for meals as well as activities.

Board Comments:

Tracy Constance mentioned that seniors at all (3) centers have been asking for dessert to be served with a meal. Marc mentioned some fruit – apple, orange or banana would be good to offer with the lunch. Jon, Kitchen's Coordinator, will look at menus and see what can be done to have this happen.

Madeline and Tracy mentioned that Mary Fry payroll has been showing an average of 95-100 hours during a two-week period arriving at 6:30AM and leaving at 4:30PM. Mary said that there was so much to learn, and a very large learning curve associated with doing a good job. In her opinion, the Director's position requires the hours to get the work done. The Millage request and Grants have deadlines, and all were submitted on time, with assistance from Betty and Vivian.

Mary was told by Board that she is doing a great job with the many changes that she has made. Employees as well as Centers are pleased with the outcome. Chuck mentioned Mary takes her responsibilities very seriously and she will be scaling back with all the grants being submitted.

Adjournment:

Roberta Kary made the motion to adjourn meeting at 1:52PM, with Al Schultz in support. All in favor. Motion carried.

Respectfully Submitted:

Madeline (Maddie) Hiller

NO MEETING NEXT MONTH (July).

See everyone on August 17, 2022, at 1:00PM back at Annex, in the administrative offices.