



Commission on Aging

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**Roscommon County Commission on Aging
Board of Directors Meeting
August 17, 2022**

Meeting called to order: Vice Chairman Roberta Kary at 1:01PM

Pledge of Allegiance: All attending

Roll Call: Roberta Kay - Vice Chair, Madeline Hiller - Secretary, Al Schultz - Treasurer, Kim Warner, Chuck Corwin, Marc Milburn, Patty Bone and Peggy Poynter.

Mary Fry - Executive Director

Excused absence: Tracy Ellerbrock-Constance - Chair

Intro of Guests: Tracy Baker - Bookkeeper, Jim Deamud - Attorney

Reading of Mission Statement: Mary Fry

Approval of Agenda:

Kim Warner made the motion to accept the agenda as presented, supported by Chuck Corwin. All in favor, motion carried.

Approval of Consent Agenda:

Al Schultz made the motion to accept the consent agenda as presented, supported by Patty Bone. All in favor, motion carried.

Public Comment: None

Director's Team Report:

NEMCSA Grant: Awarded \$412,712.00 asked for \$486,088.00.

Millage Proposal Approved by Voters: Certificate of Determination was sent and signed by the Board of Canvassers and Michelle Stevenson, Roscommon County Clerk.

Millage Awarded and verification letter was sent from Roscommon County Canvassers.

2023 Fiscal Year Budget Preparation: Tracy Baker

Working with Mary Fry, Patti Ososki and Coordinator Team on balance budget proposal to be presented to the Financial Committee for input and approval, then to full Board for final approval.

2023 Fiscal Year Budget:

Tracy Baker explained that she put together new financial forms for the Board to understand the latest expenditures. Profit and Loss for the current month, 3-month Profit and Loss and Comparative year to year Form. She asked if the Board would like this every month in their packet, as well as a copy of the check register. Board agreed and she will be providing this documentation starting with the September meeting.

Financial Report: Ending May balance \$1,071,236.14 Beginning June balance \$826,824.74.

Suggested Meal Donations: Letter sent from NEMCSA - Laurie Sauer approving new meal prices. Effective September 1, 2022, meals will be: 60 and over suggested donation of \$3.50 and 59 and under, cost is \$6.00. (Must be paid to the Center Manager. As a reminder, the cost for the under 60 patrons is a required payment, not a suggested donation per grant and Standards guidelines.) Signs will be on all doors of the Senior Center; this notice will be in the Houghton Lake Resorter and Voice newspaper and will also be included in the monthly newsletter.

NEMCSA Audits: In-Home Services, Day Lodge, St. Helen kitchen and meals program. **No infractions were noted at any of the sites. Assessments passed by NEMCSA.**

Roscommon County Transit Authority - Drainage field.

Mary attended a meeting with County Drain Commissioner and Transit Authority Director to discuss a berm and drainage field that may infringe on the parking lot behind the Houghton Lake Center. Discussion will continue. Mary will clarify with County Drain Commissioner once proposed drain field has been clarified.

Work with Ron and Drain Commissioner to locate well head for the Houghton Lake Center, and review of final proposal, to avoid any problems with rainwater accumulation.

Mary will keep Board updated of any changes.

County Commissioners Report: Marc Milburn reported that he has been visiting the Senior Centers and has enjoyed the meals and meeting new staff and seniors attending.

Marc encouraged/recommended that Mary attend a County Commissioners meeting to continue the “transparency” between RCCOA and the commissioners.

Region 9 Advisory Committee Report: Chuck Corwin said that NEMCSA is having a hard time hiring new employees to replace the employees that have quit recently. In the interim, NEMCSA had to cut back on services to area residents.

Seniors Centers Report:

Houghton Lake: New Manager has been hired and is training. Amie Whittington is welcoming all to the Center. Jon Osim has been helping at the HL Center since Nicole Bell, Head cook resigned and Burt Falzon, Kitchen Support Staff, retired. We are now looking for new cook. Becky Pratt has returned to the Houghton Lake Center as cook to keep the kitchen and meals going.

Roscommon Center: New concrete is scheduled for the Roscommon Center entrance. LED lighting is scheduled to be installed at all three Centers yet this fall. No additional report.

St. Helen Center: Cardiac drumming is going well at the Center. The American Legion made a donation to RCCOA to cover the cost of the balls, buckets, and drumsticks for the Center. The seniors would like to have a Rock and Roll dance. In October, there will be a Soup Fundraiser. Desiree will be cooking her delicious soups to be purchased.

Old Business: None

New Business: None

Public Comment: Deb Looney, Activities Coordinator invited all Board members to the Annual Memorial Service that will be held at the Houghton Lake Center at 1:00 pm on September 12, 2022.

Deb said that the Annual Car show went well despite the rain. Madeline registered 33 cars. New this year was breakfast, which included breakfast casserole, a muffin, coffee, or juice, offered for \$5.00. This addition was welcomed by all. Lunch included our famous "MOW's" meal loaf for \$5.00. Hot Dogs, chips and a beverage were also available for \$4.00. The Blue Gill Association thanked the RCCOA for the Car Show.

Board Comments: Mary Fry thanked Deb, all the staff and volunteers who donated their time making this Car Show fundraiser such a success. Mary asked the Financial Committee to stay after for a quick meeting.

Adjournment: Al Schultz made the motion to adjourn at 2:08 pm, with Peggy Poynter in support. All in favor. Motion carried.

Respectfully Submitted,
Madeline (Maddie) Hiller

Next Board Meeting will be at the Administration Building Annex, on September 21, 2022, at 1:00 pm.