



Commission on Aging

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**AGENDA**  
**BOARD OF DIRECTORS MEETING**  
**October 19, 2022, at 1:00pm**

**October Board Meeting will be held at the Annex in the  
Administration Building  
1015 Short Drive, Prudenville, 48651**

Call Meeting to Order: Tracy Ellerbrock-Constance – Chair

Pledge of Allegiance

Roll Call: Tracy Ellerbrock-Constance – Chair, Madeline Hiller – Secretary, Al Schultz - Treasurer, Patty Bone, Peggy Poynter, and Marc Milburn

Mary Fry – Executive Director

Excused Absence: Chuck Corwin, Kim Warner

Intro of Guest:

Reading of Mission Statement: Mary Fry

The purpose of the Roscommon County Commission on Aging is to promote the welfare, independence, safety, and health of our senior citizens through various programs

**Approval of Agenda:**

**Approval of Consent Agenda:**

- Minutes from September 17, 2022, Board Meeting
- In Home Service Report
- Yearend/Month end Meals Report
- Financial Reports
- Serenity Day Lodge Report
- 2022 Agency Service Survey
- Director’s Team Report

Financial Committee Report – 2022-2023 Budget:

**Approval of Proposed 2022 – 2023 Fiscal Year Budget:**

Personnel Committee – **Executive Director Annual Evaluation:**

Approval of **Revised Employee Handbook:**

**Public Comment:** *(please limit your comments to not more than 3 minutes)*

Director's Team Report:

- Roscommon County Transit Authority – Drainage Field – Signed & Delivered
- Michigan Works Rental Agreement – Meet with Mark Berdan – Proposed Lease Agreement Delivered with Floorplan

**Chairperson will appoint the Nominating Committee at the October Board meeting. The Nominating Committee will present a slate of candidates for election of Officers at the November Board meeting each year who shall be elected for a term of one (1) year, beginning January 1<sup>st</sup>. (Per the RCCOA By-Laws)**

Appointment/Reappointment/Replacement of Board Member's whose terms have or will expire the end of 2022:

- Tracy Ellerbrock-Constance (Appointed by Houghton Lake)
- Al Schultz (Appointed by Board)
- Madeline Hiller (Appointed by Houghton Lake)
- Marc Milburn (County Commissioner's Rep.)

**Recommendations for Houghton Lake Center Advisory Committee Appointment:**

(Note: HLAC is looking for new members)

**Recommendations for Board Appointment:**

**Recommendations for County Commissioner's Appointment:**

County Commissioner's Report:

Region 9 Advisory Committee Report:

Senior Center's Report:

- Houghton Lake Center Representatives: Tracy/Madeline
- Roscommon Center Representatives: Kim/Peggy
- St. Helen Center Representatives: Roberta/Patty

Old Business:

New Business:

Public Comment: *(please limit your comments to not more than 3 minutes)*

Board Comments:

**Adjournment:**