



Commission on Aging

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***ROSCOMMON COUNTY COMMISSION ON AGING  
SPECIAL MEETING MINUTES  
October 26, 2022, at 1:00pm***

Meeting called to order at 1:00 pm: Tracy Ellerbrock-Constance, Chair

Pledge of Allegiance: All attending

Roll Call: Tracy Ellerbrock-Constance, Chair, Madeline Hiller, Secretary, Al Schultz, Treasurer, Roberta Kary, Vice Chair, Chuck Corwin, Kim Warner, Patty Bone, Peggy Poynter, and Marc Milburn. All members present.

Mary Fry, Executive Director

Guest: Jim Deamud, attorney

Reading of Mission Statement: Mary Fry

Roberta Kary motioned to postpone/cancel this meeting, stating that the agenda did not reflect the motion made at the previous Board Meeting. Motion Stated: **“Special Meeting scheduled for noon, 10-26, 2022 with the Financial Committee. Committee will review secondary proposed balanced budget and make recommendation to full Board at Special Meeting, 10-26-2022, at 1:00 pm.”**

The motion made at the October 19<sup>th</sup> Board Meeting did not include the approval of the Employee Handbook or the Executive Director’s Annual Evaluation, as included on the DRAFT Agenda for this meeting.

Mary Fry stated that the Employee Handbook and the Director’s Evaluation, as indicated in the RCCOA Bylaws, had to be approved prior to the Balance Budget being approved, therefore they were linked.

Discussion: Comments made that agenda was only posted on the website and not on any of the Center doors or Administration/Annex door for the public to see. Notice did not have Employee handbook approval, Executive Director Annual Evaluation only approval of 2022-2023 proposed

budget. That was incorrect, DRAFT Agenda was posted on website and on the Administration door, as it was presented to the Board, however no DRAFT Agendas were posted at the Centers.

Chuck Corwin discussed content of the agenda and Jim Deamud suggested that meeting be rescheduled.

**Chuck Corwin made motion to have Special Meeting rescheduled, with Agenda reflecting the approval of the revised Employee Handbook, the Executive Directors evaluation and the 2022-23 Balanced Budget, as approved and recommended by the Financial Committee, and any other business that the COA needs to be addressed. Roberta Kary supported. Motion carried.**

Special Board Meeting scheduled for November 4, 2022, at 1:00pm, at the Annex office.

Public Comments:

Why can we just make a new agenda and continue meeting?

Discussion: HIPAA Concerns around 30% co-pay for Health Insurance. Mary will research and provide documentation.

What are the "Proposed Units of Service", for In-Home Services, after the Employee layoffs? This information was not available at the meeting. Mary will research and address at next opportunity.

Community member stated disappointment in Board discussion to cancel meeting and reschedule.

How will the proposed Budget changes impact HIS's and the three Centers? We have no intention to close any of the three Centers. Services will maintain, to the best of our ability, at the current levels.

Will the Day Lodge close? No, the Board approved the current services provided by the Day Lodge.

Will the bus be sold? No, the RCCOA will retain ownership of the large bus, and the smaller van.

Adjournment:

**Roberta Kary made motion to adjourn meeting at 1:34pm, with Al Schultz in support. Motion carried.**

Respectfully submitted,  
Madeline (Maddie) Hiller