



Commission on Aging

***DRAFT MINUTES
BOARD OF DIRECTORS MEETING
March 15, 2023***

Meeting called to Order: 1:00 pm

Pledge of Allegiance: All

Roll Call: Roberta Kary – Chair, Peggy Poynter – Vice Chair, Kim Warner – Treasurer, Chuck Corwin – Secretary, Patty Bone, Marc Milburn, Steve Perialas, Phyllis Piotrowski, and Kimberly Daniels

Executive Director, Mary T. Fry

Roberta Kary introduced new Board Member Candidate Kimberly Daniels. Roberta Kary performed the “Oath of Office” for Kimberly Daniels and welcomed her to the RCCOA Board.

Reading of Mission Statement: Mary T. Fry

The purpose of the Roscommon County Commission on Aging is to promote the welfare, independence, safety, and health of our senior citizens through various programs

Approval of Agenda:

Motion: Marc Milburn Second: Kim Warner Approval: All

Intro of Guest: None

Approval of Consent Agenda:

- Minutes – Board Meeting, February 15, 2023
- Day Lodge Report
- In Home Service Report
- Food Service/MOW’s Report
- Financial Reports
- Director’s Report

Motion: Chuck Corwin Second: Peggy Poynter Approval: All

Public Comment: Cathy Pardo, paramedic/fire department – death scene investigator, is distressed by so many seniors home alone found dead in home several days after passing. A lot of seniors don’t know about the Phone Reassurance program. One man

was deceased for 3 weeks before being found. One woman was deceased after receiving Friday MOWs but not found until 3 days later. Ms. Pardo presented a challenge to the RCCOA Board to come up with a plan to create more awareness of the Phone Reassurance program, such as more advertising and community outreach.

Nominating Committee: Chuck Corwin

(4) Standing Committee Assignments:

Finance Committee:

Chair: Kim Warner
Member: Phyllis Piotrowski
Member: Steve Perialas

Personnel Committee:

Chair: Peggy Poynter
Member: Steve Perialas
Member: Chuck Corwin

Program & Evaluation Committee:

Chair: Kim Warner
Member: Phyllis Piotrowski
Member: Chuck Corwin

Nominating Committee:

Chair: Marc Milburn
Member: Patty Bone
Member: Kimberly Daniels

Board Comment:

Roberta Kary – Chair: Suggested committees meet at least two times before the budget approval meeting.

Authorization for One-Time Extension of Board of Director’s Term Limits:

Roberta Kary discussed new policy to approve a one-time extension of the Board of Director’s term limits to three (3) years to apply to Board members currently sitting on the Board in March 2023. Due to the resignation of three board members at the end of 2022, this one-time exception to the By-Laws is necessary to make reappointments staggered, as required by the By-Laws.

Board Comment:

Marc Milburn: Concerned that local center membership might not approve of the 3 year extension.

Kimberly Daniels: Discussed the Houghton Lake Senior Center Advisory Board meeting on March 14th and said that it is hard to get volunteers to serve on the Board and expressed support for the extension.

Motion: Steve Perialas **Second:** Kimberly Daniels **Approval:** All
Roll Call: Peggy Poynter, Kim Warner, Chuck Corwin, Patty Bone, Marc Milburn,
Steve Perialas, Phyllis Piotrowski, and Kimberly Daniels

Director's Report: Mary Fry reviewed the Director's Report – 03/15/2023 and presented and reviewed the new Referral Criteria to Qualify for Services sheet. Mary asked the Board to support communication between the Director and the Board by responding to emails sent by the Director (i.e., acknowledging receipt/approval of draft meeting minutes).

Board Comment: Roberta Kary asked if the Referral Criteria sheet could be posted on the RCCOA website.

Controller Report: Mary Fry reviewed February 2023 Balance Sheet and Profit & Loss reports. Mary reviewed the Consumer's Energy Usage Report that showed monthly energy usage dropped/energy saved from 2022 to 2023, which is contributed to changing over to LED lightbulbs. Mary also presented the Serenity Day Lodge Monthly Totals, Service Record Totals, and Gordon Food Service Budget Tracker reports.

County Commissioner's Report: Marc Milburn discussed "Older Michiganders Day" and suggested the group planning to visit the State Capital that day should send a letter/notice that they will be visiting.

Region 9 Advisory Committee Report: Chuck Corwin discussed "Older Michiganders Day" and said that an appointment would be made for Board members to attend the event. Chuck discussed the "Older Michiganders Day" event date, May 17, conflict with the Board meeting scheduled for May 17. Chuck suggested a motion be made to change the Board meeting date so that RCCO Board members can attend the event. A motion to change Board Meeting date to May 24 failed. May 10th as an alternate date was discussed and put forward.

Motion to change the May 17, 2023, Board Meeting date to May 10, 2023:

Motion: Chuck Corwin **Second:** Marc Milburn

Approval: 7 approved, 1 opposed (Kim Warner)

Old Business: None

New Business: Roberta Kary discussed the locations of the April, May, and June Board Meetings at each of the RCCOA centers:

Board Meeting locations:

April 19 – Roscommon Center

May 10 – St. Helen Center

June 21 – Houghton Lake Center

Public Comment:

Connie Bush: Asked how to get center members to spread the word about RCCOA services available, the Referral Criteria sheet, and Phone Reassurance program. Connie asked if we can do a mailing.

Board Comment:

Phyllis Piotrowski: Asked if we can set up a table at Walmart to give out information about RCCOA services available.

Another member suggested all Board members can do community outreach.

Steve Perialas: Suggested a large display at local pharmacies.

Motion for Adjournment:

Motion: Marc Milburn **Second:** Peggy Poynter **Approval:** All

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