



Commission on Aging

***DRAFT MINUTES  
BOARD OF DIRECTORS MEETING  
June 21, 2023***

Meeting called to Order: 1:00 pm

Pledge of Allegiance: All

**Roll Call:** Roberta Kary – Chair, Peggy Poynter – Vice Chair, Steve Perialas, Phyllis Piotrowski, and Marc Milburn

Excused Absences: Chuck Corwin – Secretary, Kim Warner – Treasurer, Patty Bone, and Kimberly Daniels

Executive Director, Mary T. Fry

**Introduction of Guests:**

Mark Miller, Business Relationship Manager – Chase Bank  
Margie Crompton, Customer Service Representative – Mercantile Bank  
Scott Leesch, VP, Senior Government Relationship Manager – Huntington Bank  
Katlyn Franks – Financial Analyst, Region 9 AAA

**Reading of Mission Statement:** Mary T. Fry

The purpose of the Roscommon County Commission on Aging is to promote the welfare, independence, safety, and health of our senior citizens through various programs

**Approval of Agenda:**

Roberta Kary – Chair called for a motion to approve the agenda with changes as follows:

Last-minute changes regarding attendance of Marc Milburn and the excused absence of Kim Warner – Treasurer; and removal of Kim Warner’s name from the Senior Center Report from Roscommon.

**Motion:** Peggy Poynter      **Second:** Steve Perialas      **Approval:** All

**Approval of Consent Agenda:**

- Minutes – Board Meeting, May 10, 2023
- Day Lodge Report
- In Home Service Report
- Food Service/MOW's Report
- Financial Reports
- Director's Report

**Motion:** Marc Milburn      **Second:** Peggy Poynter      **Approval:** All

**Public Comment:**

Kristine Ranger talked about the "Senior Project Fresh / Pop-up Fresh Market" pilot program that received USDA grant money. The program would provide fresh farm produce for eligible seniors in Roscommon County; coupons will be issued that could be exchanged for the fresh produce; eligible seniors will be able to get the coupons from the RCCOA centers. Ms. Ranger also talked about a pilot program that could provide farm fresh produce for RCCOA center meals.

**Bank Presentations:**

Each Bank submitted a packet for Board review that was included in the Board Meeting Packet. Mary Fry – Executive Director announced that to ensure there was no perceived prejudice, she put each institution's name into a bowl and names were drawn in the order that they will be asked to give their presentation.

**Huntington Bank Presentation:** Scott Leesch, Vice President – Sr. Government Relationship Manager

**Chase Bank Presentation:** Mark Miller, Business Relationship Manager

**Mercantile Bank Presentation:** Margie Crompton, Customer Service Representative

**Board Q & A with Bank representatives:**

The bank representatives answered questions from the board members regarding services, fees, risks, and FDIC coverage of the RCCOA's accounts.

Phyllis Piotrowski asked Mr. Miller of Chase Bank if it would be possible for the RCCOA to lose any principal in the sweep program and asked for an example where principal could be lost. Mr. Miller said, because the sweep program would only "trade" funds in U.S. Government securities, the only example where principal could be lost would be if the U.S. government folded or defaulted.

Roberta Kary - Chair asked the bank representatives if they received the RCCOA information packets in a timely manner to prepare their proposals, and they all replied "Yes." Ms. Kary asked the bank representatives if they thought there was a chance of

the U.S. Government folding or defaulting, and they all replied “No.” Ms. Kary asked the bank representatives about higher interest rates for short terms, and they all agreed that, right now, short term rates are higher than long term rates.

Roberta Kary – Chair called for a **Special Meeting of the Board** to be held on **July 12<sup>th</sup> at 1:00 pm at the RCCOA Annex**. The Special Meeting will be held to discuss the bank proposals and to vote on the selection of a proposal.

**Director’s Report:**

Mary Fry - Executive Director, reviewed the “Director’s Report – 06/21/2023”.

**Controller Report:**

Tracy Baker – Controller was unable to attend the Board meeting. Mary Fry - Executive Director, read the written Financial Report, dated June 19, 2023, that was prepared by Tracy Baker – Controller. The Financial Report was included in the Board meeting packet that was given to the Board members present at the meeting. The Financial Report included a response to a question submitted prior to the board meeting from a board member asking for explanation of “the negative/positive figures of fixed assets and accumulated depreciation.” Ms. Baker’s response was “that a fixed asset is a positive number that is reduced by depreciation.” The Financial Report reviewed the end of May total Income (\$2,029,486), total Expense (\$1,351,255), and Net Unspent Income (\$678,231) figures. The Financial Report reviewed projected income and expenses and stated: “A projection for the rest of the fiscal year results in \$186,693 of unspent income.” The report also reviewed the number of meals provided, kitchen hours, in-home services hours, maintenance hours, and Chore program hours at the end of May, and compared them to the budgeted numbers. In each case the actual numbers were higher than the budgeted numbers, but the agency was still able to maintain a positive total net income figure for this time frame.

**Senior Center Reports:**

Houghton Lake Center: Phyllis Piotrowski reported that the Houghton Lake Senior Center Advisory Board (HLSCAB) purchased a new large screen smart TV that makes it easier to use for exercise classes, and the TV was purchased with funds raised by the HLSCAB. She also reported on an announcement from Amie Whittington – Houghton Lake Manager that volunteers Bruce and Maria will take over the Veterans Coffee Hour.

Roscommon Center: Peggy Poynter reported that the Roscommon center has been showing movies and the Tigers Games on their large screen TV and they have been holding hot dogs and cookies fundraisers.

St. Helen Center: Roberta Kary more people are coming to the St. Helen Center for meals (Mary Fry – Executive Director reported that the number of congregate meals at the St. Helen Center were usually lower than Roscommon Center, but now St. Helen’s numbers are higher that Roscommon’s).

**County Commissioner’s Report:**

Marc Milburn reported that the Older Michiganders Day was well attended.

**Region 9 Advisory Committee Report:**

Region 9 meetings will be reported at the August Board Meeting.

Katlyn Franks – Financial Analyst, Region 9 AAA said that Mary Fry – Executive Director had already covered in the Director’s Report the things that Ms. Franks wanted to share and she had nothing more to add.

**Old Business:**

None.

**New Business:**

**Veterans Coffee Hour:**

The RSVP had asked the RCCOA if it could take over on the Roscommon County Veterans Coffee Hour, which is held once a month at the Blodgett/Roscommon County Airport. This item was on the agenda so that the Board could vote on whether the RCCOA would take over this responsibility. The vote was postponed to the next Board meeting to allow for more research.

**Public Comment:**

None.

**Board Comment:**

Roberta Kary – Chair thanked the Houghton Lake Center for hosting the RCCOA Board Meeting.

**Motion for Adjournment:**

**Motion:** Marc Milburn    **Second:** Peggy Poynter    **Approval:** All