



Job Availability: Roscommon County Commission on Aging is currently accepting resumes/applications for the following open position.

Agency Director

Our employees provide exceptional care to the aging population of Roscommon County.

Job Description:

- Experience in grant writing and funding is required
- Experience in non-profit accounting
- Experienced in human services and/or administration
- Must have ability to plan, coordinate and implement programs
- Must abide by the Operations Standards Service Program requirements, which includes annual background checks

Roscommon County Commission on Aging offers all employees the following:

- Paid time off (PTO)
- Medical coverage available to employee
- Continued educational opportunities
- Satisfaction of knowing you are making a difference in the lives of our seniors

Applicants must:

- Submit to a drug test
- Pass a background check

How to Apply: Apply before 10/13/23 in person at the Roscommon County Commission on Aging Administrative Office, 1015 Short Dr, Ste A (same building as Michigan Works) M-F, 9am - 3pm. No phone calls, please or email resumes to: HR@RCCOA.net