



Commission on Aging

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***DRAFT MEETING MINUTES
BOARD OF DIRECTORS' MEETING
September 17th, 2025, at 1:00pm***

Call Meeting to Order: Roberta Kary – Chairperson @ 1:00 pm

Pledge of Allegiance

Roll Call: **ALL IN ATTENDANCE**

- Roberta Kary – Chair
- Kimberly Daniels – Vice Chair
- Kim Warner
- Janette Butler
- Phyllis Piotrowski
- Peggy Poynter
- Chuck Corwin

Intro of Guests: **Rhonda Cross**

Excused Absence: Kathy Jernigan, Marc Milburn

Reading of Mission Statement:

The purpose of the Roscommon County Commission on Aging is to promote the welfare, independence, safety, and health of our senior citizens through various programs

Approval of Agenda: ADD TO NEW BUSINESS “REAPPOINTMENT OF CHUCK CORWIN TO REGION 9” AND “ACCEPT HOUGHTON LAKE’S REAPPOINTMENT OF PHYLLIS PIOTROWSKI FOR A 2-YEAR TERM”

Motion by: **Chuck Corwin**

Second by: **Kimberly Daniels**

Approval: **ALL IN FAVOR**

Approval of Consent Agenda:

- Minutes, Board Meeting, June 18th, 2025 & August 20th, 2025
- Financial Reports
- Day Lodge Report
- In-Home Service Report
- Food Service/MOW’s Report
- Director’s Report

Motion by: **Kim Warner**

Second by: **Janette Butler**

Approval: **ALL IN FAVOR**

Public Comment: (please limit your comments to not more than 3 minutes)

Rhonda Cross Roscommon County Transportation Authority – Statement regarding the Memorial Service at the Houghton Lake Center and it was absolutely beautiful.

Emil Bellenbaum – Statement regarding Proposed 2025-2026 Budget

Director's Report: Debra Looney

- 9&10 News did a broadcast regarding the Serenity Day Lodge
- Senior Day transportation with the Roscommon County Transit Authority was successful – thank you to Rhonda
- An energy assessment was conducted at all locations
- Roscommon and St. Helen centers will have their furnaces and hot water tanks replaced which requires the center to be closed. St. Helen will be closed on 9/22 and Roscommon on 9/23. All meals on wheels will be prepared at an alternate center. Congregate attendees are encouraged to attend an alternate center.
- Roscommon and St. Helen will have kitchen floors replaced by Kabintree Concepts this month.
- 2 windows will be replaced at the Admin building this month.
- Produce giveaway on 9/10 was successful and served 97 households. Next Produce giveaway is 10/8
- Heather Emerick “DeLisle” will continue to be the Administrator of the Serenity Day Lodge and is also becoming the Resource Coordinator for the agency. Her certification classes begin 9/30.
- Energy Savings Kits (55) will be available at the Roscommon Center 10/1 @ 12:30pm
- All kitchen staff will attend the Gordon Food Show on 10/8 in Grand Rapids. Sack meals will be provided that day.

Controller Report: Tracy Baker

- Reviewed Income and Expenses for August 2025 Year to Date
- Reviewed meal numbers, in-home service units, and Serenity Day Lodge units
- Cash Flow Projection is stable and
- The Agency is successfully operating within the budget parameters

Old Business:

Voting on the 2025-2026 Budget

MOTION: MOTION TO ACCEPT THE 2025-2026 BUDGET AS PRESENTED BY THE FINANCE COMMITTEE.

First: Chuck Corwin

Second: Phyllis Piotrowski

Roll Call: Phyllis Piotrowski – YES
Kimberly Daniels – YES
Roberta Kary – YES
Kim Warner – YES
Peggy Poynter – YES
Chuck Corwin – YES
Janette Butler – YES

New Business:

HOUGHTON LAKE REAPPOINTMENT OF PHYLLIS PIOTROWSKI FOR A 2-YEAR TERM EXPIRING 12/31/2027

REAPPOINTMENT OF CHUCK CORWIN TO REGION 9

MOTION: MOTION TO APPOINTMENT CHARLES "CHUCK" CORWIN TO REPRESENT THE RCCOA AT REGION 9 FOR AN ADDITIONAL 2-YEAR TERM.

First: Roberta Kary

Second: Phyllis Piotrowski

Roll Call: Phyllis Piotrowski – YES
Kimberly Daniels – YES
Roberta Kary – YES
Kim Warner – YES
Peggy Poynter – YES
Janette Butler – YES
Chuck Corwin – ABSTAINED

Roberta Kary – One (1) Letter of Interest has been received for the At-Large position to be interviewed and voted on at the November 19th meeting. Please encourage others to consider submitting a letter to Roberta Kary at the Admin Bldg.

County Commissioner's Report: N/A

Region 9 Advisory Committee Report: Chuck Corwin

- Last meeting was held July 28, 2025 and the next meeting is September 22, 2025
- State budget has not been finalized /Federal budget reinstated funds for Headstart
- Still seeking a Nutrition Services Coordinator at Region 9
- DCW Help Program is still available

Debra Looney - \$900 grant available for all working individuals through MiWorks

Senior Center Reports:

Houghton Lake: (Phyllis Piotrowski & Kimberly Daniels)

- Memorial Service was nice with 25 in attendance and 135 names of seniors associated with RCCOA
- Produce giveaway was appreciated
- No Talent Talent Show – September 24 @ 1pm with 9 acts/groups
- Mobile SOS – October 1
- Flannel Day
- Live Music 10/20
- Halloween Party with prized for costumes 10/31

Roscommon: (Peggy Poynter & Kim Warner)

- 15 Seniors on the senior day bus trip to get ice cream. Ice cream paid for by advisory board.
- Planning to get with Rhonda for another trip, possibly to an apple orchard
- 9/19 will be the Summer Bash with the Brook

St. Helen: (Roberta Kary & Kathy Jernigan) N/A

Public Comment: *(please limit your comments to not more than 3 minutes)*

Emil Bellenbaum – Questioned Produce Giveaway cost to the agency. Debra Looney replied it was free. Comment regarding Bruce and Craig, waiting list from the FOIA request in July.

Board/Director Comments:

Chuck Corwin – proud of the board's attendance at the Remembrance Ceremony

Peggy Poynter – Would like more information on the difference in the Spectrum charges between the centers. Chuck suggested looking into Cherry Capital for internet.

Phyllis Piotrowski – Internet is needed for the center managers to communicate and also to use YouTube. Comment regarding 989-279-0850 number not going directly to extensions.

Kim Warner – would like a direct line to the center.

Debra Looney – Roscommon Transit provided 146 free rides to area seniors on Senior Day. Interviews for providers and drivers begin this Friday. Lunches at the centers – sign up in advance to ensure there is enough product ordered for the meal. Product is ordered a week in advance. Signing up is not a new process at the centers.

Roberta Kary – will be absent from the October meeting and Kimberly Daniels will be acting Chair. Reminder that the Personnel Committee needs to meet and discuss the upcoming election of the Executive Board.

Adjournment: 2:08 pm

Motion by: Kimberly Daniels

Second by: Peggy Poynter

Approval: ALL IN FAVOR