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Draft Meeting Minutes

Board of Director's Meeting March

26, 2026 at 1:00 pm

Kimberly Daniels called the meeting to order at 1:00 pm and lead in the Pledge of Allegiance.

Roll call: Kimberly Daniels-Chair, Kathleen Jernigan- Vice-chair, Phyllis Piotrowski- Treasurer, Kimberly Warner- Secretary, Peggy Poynter, Marc Milburn, Todd DeLisle Guests present were Emil Bellenbaum and Beth Kryzston.

Excused absence- Janette Butler

Reading of mission statement given by Deb Looney: *The purpose of the Roscommon County Commission on Aging is to promote the welfare, independence, safety and health of our senior citizens through various programs.*

Approval of Agenda:

Motion by Kathy Jernigan **Second** by Phyllis Piotrowski **Approval:** Motion carried **Approval of**

Consent Agenda:

Minutes, Board meeting, January 21, 2026

Financial Reports

Day Lodge Report

In-Home Service Report

Motion by: Kim Warner **Second** by: Marc Milburn Charles Corwin stated that there were some things in his Region 9 Advisory Committee Report that I need to revise. Here is the revision he sent me later on March 26, 2026- *"He attended a meeting in Alpena in December. There was discussion of the Home and Community Waiver Program guidelines changes upcoming, This program is geared toward helping people who are at the nursing level of care to remain in their homes with supports."*

“Two guardianship bills remain unfinished in Lansing. If passed, they will make significant changes in guardianship laws in Michigan.”

The motion carried after it was amended to include the revision in the minutes.

Public Comment: Emil Bellenbaum stated that cancelling our board meeting from Wednesday March 18, 2026 at 1:00 pm to Thursday March 26, 2026 because of bad weather and lack of power was not done properly, according to our bylaws, He also said the nutrition guidelines say we must provide meals five days a week, which the RCCOA did not do (snow, ice, wind days). He brought up the cost of meals and to look at voucher programs and checking out Grayling meals. Deb Looney said that would be grab and go include everything- heat, lights, food cost, materials, and workers- the true cost. There is a lengthy process on what goes into meals.

Director’s Report: Deb Looney

Controller’s Report: Since Tracy Baker was not present, Deb Looney reviewed the income and expenses for January and February 2026 year to date, reviewed meal numbers, inhome services and Serenity Day Lodge numbers. Deb Looney was happy to report that Tracy Baker is happy with the RCCOA finances.

Old Business: Kim Warner reported on what she found out concerning Clare County senior services- salary of executive director, number of senior’s served, number of employees, how many centers Clare County has.

New Business: Bank signature cards- A motion was made by Marc Milburn and seconded by Phyllis Piotrowski that we remove Charles Corwin and Roberta Kary as signatories from all accounts held at Mercantile Bank and add Kathleen Jernigan and Kimberly Warner as signatories to all accounts held at Mercantile Bank. All other signatories will remain the same. Motion carried

A motion was made by Peggy Poynter and seconded by Phyllis Piotrowski that we remove Charles Corwin and Roberta Kary as signatories from all accounts at Huntington Bank and add Kathleen Jernigan and Kimberly Warner as signatories to all accounts held at Huntington Bank. All other signatories will remain the same. Motion carried

County Commissioner’s Report: The center food is great and there are a lot of activities going on. He is proud of the Commission on Aging and Roscommon County.

Region 9 Advisory Committee Report: Charles Corwin- Montmorency County has three centers but they had to close one. Region 9A was able to hire a new nutrition coordinator, New respite guidelines are coming out. Presque Isle County is using snowmobiles to deliver meals-on-wheels. There are 15 seats on the bus available for May 13th- Older Michiganians Day.

Senior Center Reports:

Houghton Lake (Phyllis Piotrowski and Kimberly Daniels) All are very happy to be back at the center. There are three new activities for May. The Tai-Chi (Tuesdays at 12:45 pm) and Mindfulness Meditation (Wednesday at 1 pm) activities begin in May and will run for 6 weeks. Then they will evaluate whether to keep them running. A grief support group begins on May 6th (First and third Wednesday at 1 pm) and will be ongoing.

Roscommon (Peggy Poynter and Kimberly Warner) The warming plate is up and running. We are missing Erin in the office and hoping that our driver will come through.

St. Helen (Kathleen Jernigan and Russ Tomes Jr.) The center is having a bunch of elderly men come in who don't cook and many puzzle solvers. We missed St. Patrick's Day but we are looking forward to Easter and Cinco da Mayo. Plans are being made for the Bluegill Festival and the Car Show.

Public Comment- Emil Bellenbaum asked about operating standards for home delivered meals and Charles Corwin said he could find them online. Emil Bellenbaum stated there seemed to be a discrepancy in millage money in our financial report.

Board/Director Comments: Marc Milburn, his wife, and Charles Corwin are going to Older Michiganians Day in Lansing and encouraged others to go. Kathleen Jernigan asked if we could get generators for the centers. Charles Corwin said that since 2018, services have decreased at the Roscommon County Commission on Aging. We need to find out what is causing this and what we can do about it. Deb Looney said we received a \$90,000 grant from Molina Health.

Adjournment: Motion by Peggy Poynter and seconded by Phyllis Piotrowski that we adjourn the meeting. Motion carried. Adjournment at 2:24 pm.