



Commission on Aging

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***DRAFT MEETING MINUTES
BOARD OF DIRECTORS' MEETING
April 15th, 2026, at 1:00pm
510 South Street, Roscommon, MI 48653***

Call Meeting to Order: Kimberly Warner – Secretary @ 1:06 pm

Pledge of Allegiance

Motion to appoint Kimberly Warner as pro-tem chairperson until the chairperson arrives.

Motion by: **Marc Milburn**

Second by: **Janette Butler**

Approval: **ALL IN FAVOR**

Roll Call: Kimberly Daniels – Chair (arrived at 1:19 pm), Phyllis Piotrowski - Treasurer, Kim Warner-Secretary, Peggy Poynter, Marc Milburn, Todd DeLisle, Janette Butler

Intro of Guests: Heather DeLisle LPN, CSA, Serenity Day Lodge
Laura Mispelon, SDOH Manager Community Health Hub Lead

Excused Absence: Kathy Jernigan – Vice Chair

Reading of Mission Statement:

The purpose of the Roscommon County Commission on Aging is to promote the welfare, independence, safety, and health of our senior citizens through various programs

Approval of Agenda:

Motion by: **Marc Milburn**

Second by: **Phyllis Piotrowski**

Approval: **ALL IN FAVOR**

Approval of Consent Agenda:

- Minutes, Board Meetings, January 20th, & March 26th, 2026
- Financial Reports
- Day Lodge Report
- In-Home Service Report
- Food Service/MOW's Report
- Director's Report

Motion by: **Peggy Poynter**

Second by: **Todd DeLisle**

Approval: **ALL IN FAVOR**

Public Comment: *(please limit your comments to not more than 3 minutes)*

Emil Bellenbaum – Recognition of Rhonda Barnhart and Laurie Sauer, statement regarding closures due to weather or all staff training not complying with the mission statement, and unsatisfied with the status quo.

Rhonda Barnhart, Roscommon County Transit Mobility Manager – Week of May 11th is National Transportation Week and 1 day there will be free rides to seniors all day long and again in August on National Seniors Day. Hiring drivers and providing non-emergency medical transportation 24/7.

Nilah Mason – Cooks are great, but menu doesn't change and would like to see some changes.

Guests

Heather DeLisle LPN, CSA, Serenity Day Lodge – explained her position with the agency, will be attending DHHS Navigator training, Serenity Day Lodge to reopen May 4th, Elder Abuse Conference at the Houghton Lake Center May 15th 10-4.

Laura Mispelon, SDOH Manager Community Health Hub Lead – Works for Michigan Center for Rural Health (grants & advocacy), explained the development of the “Telehealth Hub” at the Prudenville location and all the partners involved in making this hub happen.

Director's Report: Debra Looney

- Thanked Erin, Heather, and Laura
- 2 furnaces installed (Houghton Lake Center and Prudenville) for a total of 6 this fiscal year
- Centers are unable to open without power
- Calls were made by Deb and Tracy to our homebound clients checking on them and encouraging them to visit a warming shelter. Unreachable clients were sent to the Sheriff's Department for a well-check.
- No frozen food was lost during the ice storm. The generator at Houghton Lake is down and needs a part.
- Attended Pre-Bidders conference with Chuck Corwin
- There is a Washington DC trip with the seniors at the end of the month
- May 13th Older Michiganians Day – seats are available if you wish to attend

Controller Report: Tracy Baker

- Reviewed Income and Expenses for March 2026 Year to Date
- Reviewed meal numbers, in-home service units, and Serenity Day Lodge numbers
- Operating within budget parameters

Old Business: N/A

New Business:

Board Member's Responsibilities – No direction or management to staff, director is their only employee

Update from Special Committee regarding Executive Director's salary from Region 9 counties – more time is needed, move the update to May meeting

County Commissioner's Report: Marc Milburn- Thanked center for the meal and encouraged seniors to attend Older Michigianians Day

Region 9 Advisory Committee Report: Chuck Corwin

- Attended Pre-Bidders Conference and Region 9ers
- Debra Smith is the new Nutrition Coordinator
- Registered Dietician will continue with the menu supervision
- Older Michigianians Day – must be in Lansing by 10am

Senior Center Reports:

Houghton Lake: (**Phyllis Piotrowski & Kimberly Daniels**)

- 4/2 Easter Luncheon – Music in the Air performance
- 4/10 & 4/24 Blood Pressure Clinic
- 6/13 Bazaar with crafts, clothing, food fundraiser for home delivered meals

Roscommon: (**Peggy Poynter & Kim Warner**)

- Food warmer is fixed
- Next board meeting is in St. Helen

St. Helen: (**Kathy Jernigan**) – N/A

Public Comment: *(please limit your comments to not more than 3 minutes)*

Nilah Mason – would like to have generators at all facilities through fundraising
Chairperson directed Director to look into the expense to get generators at all facilities.

Chuck Corwin – Region 9er meeting disclosed that in home service hours are down overall during the 24-25 fiscal year: homemaking -11.3%, personal care -23.0%, respite care -5.1%

Rhonda Barnhart – In response to the generators: Roscommon County has great emergency management system in place and encourages the people to use what's already available in the community.

Emil Bellenbaum – Comment regarding the budgeted millage fund and Roscommon County's Purchasing Policy. Comment regarding board knowledge regarding in home service providers, wait times for services and meals.

Nilah Mason – Comment regarding the generator providing meals and warmth.

Jim Johnson – Comment regarding the generator providing wellness with those who have like experiences.

Board/Director Comments:

Todd DeLisle – Response to generator comments: as an EMT the warming shelters in the county were not utilized by more than 10-12 people overall. Requested explanation of board involvement with staff – explanation provided by Chairperson, Kimberly Daniels.

Kimberly Daniels – Would like to have board training and updated binders before the end of June.

Janette Butler – Reassured Todd DeLisle to ask questions whenever he has them.

Kimberly Daniels – Thanked Deb and Tracy for all their efforts to ensure the safety and wellbeing of our homebound seniors during the ice storm even though the agency was closed.

Debra Looney – Rebates are in process for the purchased furnaces. We can no longer use the term “Meals on Wheels” and must use “Home Delivered Meals” due to Meals on Wheels trademark.

Kimberly Daniels – Reminder the next meeting is in St. Helen.

Adjournment: 2:23 pm

Motion by: Phyllis Piotrowski

Second by: Janette Butler

Approval: ALL IN FAVOR